DJ-LE-330, Rev. 8/00

Horicon Police Department

Employing Agency

APPLICATION FOR EMPLOYMENT AS LAW ENFORCEMENT OR JAIL OFFICER

NOTICE: **Application must be typewritten or clearly printed in ink. All questions must be answered, if applicable. If not, indicate NA (not applicable). Applications which are incomplete or illegible will not be considered. If space provided is insufficient for complete answers or you wish to furnish additional information, attach sheets of the same size as this application and number answers to correspond with questions.**

1. PERSONAL INFORMATION

Name in Full (Last, First, Middle)			Social Security Number
Address (Apartment, Street, P.O. Box)		Date of Birth	Home Telephone Number ( )
City	State	Zip Code	Work Telephone Number ( )

Are you over the age of 18? ☐ **Yes** ☐ **No**

Are you a United States citizen? ☐ **Yes** ☐ **No**

Do you have a valid Wisconsin driver's license? ☐ **Yes** ☐ **No**

Do you have a valid driver's license from another state? ☐ **Yes** ☐ **No**

Have you ever been convicted of a felony? ☐ **Yes** ☐ **No**

Have you completed at least 60 college credits? ☐ **Yes** ☐ **No**

If yes, please attach a separate sheet giving full information?

IMPORTANT: **Administrative Rule LES 2.01(1)(e) requires that an applicant possess either a two-year Associate Degree or 60 college level credits, or meet the standard within the first five years of employment. The Law Enforcement Standards Board may waive up to 30 credits upon documentation of writing, problem solving, and other communication skills. [Waiver forms available via the Department of Justice, Training and Standards Bureau, P.O. Box 7070, Madison, WI 53707-7070, 608/266-8800.]**

2. EDUCATION

Name of School	Location	Dates From	Dates To	Course Pursued	Degree, Diploma, or Credits Earned
High School:					
College(s):					
Graduate School:					

List any scholarships, apprenticeships, licenses, certifications, membership in professional organizations or other information you believe should be considered in evaluating your qualifications.

3. EMPLOYMENT

Begin with current or most recent employer. List chronologically ALL employment, including summer and part-time employment while attending school. All time must be accounted for. If unemployed for a period, provide dates. To furnish additional employment information, attach sheets of the same size and format as this application. If additional pages are needed, please duplicate this page as needed.

Name and Address of Employer	Dates	Position and Kind of Work
Name _____ Street _____ City, State _____ Supervisor's Name/Telephone: _____ May we contact the employer/supervisor? ☐ Yes ☐ No	From To Full-Time ☐ Part-Time ☐ Annual Salary/Wages:	Reason for Leaving
Name _____ Street _____ City, State _____ Supervisor's Name/Telephone: _____ May we contact the employer/supervisor? ☐ Yes ☐ No	From To Full-Time ☐ Part-Time ☐ Annual Salary/Wages:	Reason for Leaving
Name _____ Street _____ City, State _____ Supervisor's Name/Telephone: _____ May we contact the employer/supervisor? ☐ Yes ☐ No	From To Full-Time ☐ Part-Time ☐ Annual Salary/Wages:	Reason for Leaving
Name _____ Street _____ City, State _____ Supervisor's Name/Telephone: _____ May we contact the employer/supervisor? ☐ Yes ☐ No	From To Full-Time ☐ Part-Time ☐ Annual Salary/Wages:	Reason for Leaving

4. MILITARY SERVICE

Branch of Service	Month/Year Served From	To	Active Duty or Reserve	Highest Grade	Skill Specialty or Primary Duty

List special schools attended/skills acquired during military service.

5. REFERENCES

Give three references (not relatives, or present employer; avoid listing members of the clergy).

Name | **Number of Years Acquainted**

Address _____

City/State/Zip _____

Telephone Number ( ) _____

Position/Title/Profession

Name | **Number of Years Acquainted**

Address _____

City/State/Zip _____

Telephone Number ( ) _____

Position/Title/Profession

Name | **Number of Years Acquainted**

Address _____

City/State/Zip _____

Telephone Number ( ) _____

Position/Title/Profession

6. GENERAL

COMPLETE IF INSTRUCTED TO DO SO BY EMPLOYING AGENCY.

Part Time Patrol Applicants are NOT required to complete questions A-C.

For questions A-C, attach no more than one additional page for each answer.

A. Why have you chosen to apply for this position?

B. Discuss things you have done which have contributed to your life experience. Remember to include information regarding volunteer work with civic, school, or professional organizations. Be specific about names and dates.

C. Why do you believe you could relate to and/or work with people of different races, sexes, cultures, ages, socio-economic groups, and educational levels?

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for not employing you or for dismissing you after you begin work. All information provided and statements made are subject to verification.

CERTIFICATION

ALL INFORMATION PROVIDED AND STATEMENTS MADE BY ME AS PART OF THIS APPLICATION, OR AS PART OF ANY ADDITIONAL INFORMATION PROVIDED IN SUPPORT OF THIS APPLICATION, ARE COMPLETE, CORRECT, AND TRUE TO THE BEST OF MY KNOWLEDGE.

I UNDERSTAND THAT IF I AM EMPLOYED, FALSE INFORMATION PROVIDED OR FALSE STATEMENTS MADE AS PART OF THIS APPLICATION MAY BE CONSIDERED AS CAUSE FOR DISMISSAL.

Applicant's signature: _____ Date signed: _____

Under the provisions of section 19.36, Wisconsin Statutes, I request that my identity as an applicant for the position of _____ not be revealed without my consent or until required under law.

Applicant's signature: _____ Date signed: _____